

Payroll Solutions

A large, stylized blue number '5' is positioned in the background, tilted at an angle. It has a metallic, reflective texture with highlights and shadows, giving it a three-dimensional appearance.

PRACTICAL

PRO-ACTIVE

FLEXIBLE

RMD Accountancy Solutions Ltd provide a fully managed payroll service, with over 15 years of experience the paying of your staff couldn't be in safer hands.

Our payroll service is designed to relieve the burden of keeping up to date with current HM Revenue & Customs (HMRC) legislation in order to pay staff accurately.

Whether you are an established or new employer, we can benefit your business by reducing costs, removing the headache of having to cover payroll staff absences, whilst ensuring complete confidentiality.

With the choice of using our proven payroll administration system or your own in house processes, as with all our services the payroll service is completely flexible to fully meet your requirements and seamlessly integrate with your business.

As our investment and commitment to new client relationships there are **no set up costs** when transferring your payroll to RMD Accountancy Solutions Ltd.

The benefits of outsourcing ...

- Cost effective alternative to in-house processing
- Efficient & accurate service
- Compliant with HMRC legislation
- Confidentiality assured
- Responsive to queries
- No staff holidays / absences to cover
- Payroll data is secure

The choice is yours ...

- How you want us to work with you
- How often you would like to pay your staff
- How you submit information
- Which reports you'd like
- What type of payslips suit you
- Which payment method is required
- Which bespoke elements are required

... entirely

This service includes ...

- New employee set up
- Processing of HMRC notifications
- Gross to net calculation
- Calculation of SMP, SSP, SPP & SAP
- Pension scheme deductions
- Voluntary deductions processed
- Production of reports
- Production of payslips
- Processing of leavers
- Confirmation of PAYE due
- Completion of 3rd party enquiries
- Employer & employee helpline
- Tax Year End Return completion

How the payroll service works in practice ...

The Payroll Process

Payroll data is received

Payroll data is processed

Payroll is checked for 100% accuracy

Payroll reports & payslips are produced

Payroll reports & payslips are distributed

PAYE payments and dates due are advised

Payroll Support

Assignment of a personal payroll advisor

Flexible and approachable at all times

Employer & Employee queries answered

Pro-active advice on potential issues

National Minimum Wage monitoring

HMRC inspection assistance & support

As a flexible service provider, we tailor a payroll solution which is individual to each client, ensuring they receive a service which meets and exceeds their needs - without compromise.

The management of each payroll is performed by a qualified and experienced professional, who is allocated to a client and is the regular point of contact. This ensures that clients communicate with the same manager who is familiar with their payroll, staff and company.

We work pro-actively carrying out regular reviews to ensure our clients get the most from the services we offer. Identifying ways in which we can introduce efficiencies to save clients time, money and resources - whilst constantly increasing our level of service.

As technology continues to develop we are able to offer additional benefits to our payroll service, such as sending secure electronic payslips to employees via e-mail, importing or exporting information.

We are able to undertake bespoke requirements such as integration with other in-house applications, providing additional reports for information or analytical purposes and are confident we can meet any other requirements.

What our clients say ...

"Pain free payroll !"

- (Ref : RCM)

"Great service and always willing to go beyond basic requirements"

- (Ref : OTL)

"Your service is both efficient and friendly"

- (Ref : ACC)

"Excellent service – fully meets our needs"

- (Ref : RHN)

"We recommend your services regularly"

- (Ref : RTG)

"Very happy with the payroll service"

- (Ref : ODN)

All payrolls are processed using

HMRC
Approved Software



Members of ...

The Institute of Payroll Professionals
www.payrollprofession.org

The Institute of Certified Book Keepers
www.book-keepers.org

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Alternatively visit our website to learn more about the services we offer : **www.rmdaccountancysolutions.co.uk**