



RmD

Accountancy Solutions Ltd

Construction Industry Scheme (CIS) Solutions

PRACTICAL

PRO-ACTIVE

FLEXIBLE



RMD Accountancy Solutions Ltd provide a fully managed Construction Industry Scheme (CIS) payroll service, with over 15 years of experience the paying of your staff couldn't be in safer hands.

Our CIS payroll service is designed to relieve the burden of keeping up to date with current HM Revenue & Customs (HMRC) legislation in order to pay sub-contractors accurately.

Whether you are an established or new contractor, we can benefit your business by reducing costs, removing the headache of having to cover staff absences whilst ensuring complete confidentiality.

With the choice of using our proven CIS payroll administration system or your own in house processes, as with all our services the CIS payroll service is completely flexible to fully meet your requirements and seamlessly integrate with your business.

As our investment and commitment to new client relationships there are **no set up costs** when transferring your CIS payroll to RMD Accountancy Solutions Ltd.

The benefits of outsourcing ...

- Cost effective alternative to in-house processing
- Efficient & accurate service
- Compliant with HMRC legislation
- Confidentiality assured
- Responsive to queries
- No staff holidays / absences to cover
- CIS payroll data is secure

The choice is yours ...

- How you want us to work with you
- Frequency of sub-contractor payments
- How you submit information
- Which reports you'd like

... entirely

This service includes ...

- New sub-contractor set up
- Verification of new sub-contractors
- Gross to net calculation
- Production of CIS reports
- Production of pay statements
- Production of monthly return CIS300
- Confirmation of CIS Payments due
- Completion of 3rd party enquiries
- Contractor / Sub-Contractor helpline
- Sub-Contractor helpline
- Tax Year End Return completion

How the payroll service works in practice ...

The CIS Payroll Process

CIS Payroll data is received

CIS Payroll data is processed

CIS Payroll is checked for 100% accuracy

CIS Payroll reports & statements produced

CIS Payroll reports & payslips distributed

CIS payments and dates due are advised

CIS Payroll Support

Assignment of a personal CIS payroll

Flexible and approachable at all times

Contractor queries resolved

Pro-active advice on potential issues

HMRC client liaison

HMRC inspection assistance & support

As a flexible service provider, we tailor a CIS payroll solution which is individual to each client, ensuring they receive a service which meets and exceeds their needs - without compromise.

The management of each CIS payroll is performed by a qualified and experienced professional, who is allocated to a client and is the regular point of contact. This ensures that clients communicate with the same manager who is familiar with their CIS payroll, sub-contractors and company.

We work pro-actively carrying out regular reviews to ensure our clients get the most from the services we offer. Identifying ways in which we can introduce efficiencies to save clients time, money and resources - whilst constantly increasing our level of service.

As technology continues to develop, we are able to offer additional benefits to our CIS payroll service, such as sending secure electronic payslips to employees via e-mail, importing or exporting information.

We are able to undertake bespoke requirements such as integration with other in-house applications, providing additional reports for information or analytical purposes and are confident we can meet any other requirements.

What our clients say ...

"Pain free payroll !"

- (Ref : RCM)

"Great service and always willing to go beyond basic requirements"

- (Ref : OTL)

"Your service is both efficient and friendly"

- (Ref : ACC)

"Excellent service – fully meets our needs"

- (Ref : RHN)

"We recommend your services regularly"

- (Ref : RTG)

"Very happy with the payroll service"

- (Ref : ODN)

All CIS payrolls are
processed using

HMRC
Approved Software



Members of ...

The Institute of Payroll Professionals
www.payrollprofession.org

The Institute of Certified Book Keepers
www.book-keepers.org

To contact us ...

Post : RMD Accountancy Solutions Ltd
1 Montrose Terrace
Old Wrexham Road
Gresford
Wrexham
LL12 8UN

Tel : 01978 853 721

Fax : 01978 856 470

Mail :
enquiries@rmdaccountancysolutions.co.uk

Alternatively visit our website to learn more about the services we offer : **www.rmdaccountancysolutions.co.uk**